



# BILASPUR COLLEGE OF POLYTECHNIC

(Run By Jamia Education Society)

Near Gatora Rly. Station, Gram Farhada, Bilaspur (C.G.)

Ph.: 07752-327722, 407035, Fax : 07752-407159

Ref. No.

Date : .....

## TEACHERS TRAINING POLICY

### Fresher Induction program (FIP): -

A new faculty member who completes his / her studies in a timely manner from any technical institution and joins in our college needs basic training, he / she is required to provide quality outputs in the short run so that they lead to meaningful outcomes for the discipline in the medium duration which in turn a valuable impact for the institutions in the long duration. Therefore, the faculty member is required to plan the efforts and their directions to make the academic carrier meaningful.

- Faculty development programme (FDP) has to be implemented just after recruitment of fresh teachers.
- He/she has to keep abreast with the latest DOTE syllabus in his subject.
- New faculty members are trained to develop the art of preparing a systematic lesson plan and effective classroom interaction developing competence in communication skill in various models relevant to technical problems.
- Training in human values through an appropriate process of self-exploration happened to be, by for the most important component of the training of fresh teachers.
- A teacher also has to learn the knack of continuous knowledge updating and lifelong learning.
- Apply the concepts, principles, and process of instructions and learning to ensure effective implementation of the curriculum.
- Demonstrate ethical and responsible, professional behaviour in the performance of his duties and rules.
- Also, at successive stages of teaching career, training inputs about curricular development, infrastructure development, Institutional development, disciplinary and other important aspects of educational administration and policy formulation etc., will also be needed.
- The points explained above required the development of a comprehensive training policy for young inductee teachers at different stages of their carrier as well as meeting different needs.
- To prescribe the structure and contents of the training program at different levels.
- To monitor, facilitate and successfully improve the quality of training by proposing to develop suitable resource persons resource material and carrying out action research.
- Continuous updating of technical subject expertise by making mandatory, the successful completion of at least one subject course offer through technology based means every year from anywhere in the world.



# BILASPUR COLLEGE OF POLYTECHNIC

(Run By Jamia Education Society)

Near Gatora Rly. Station, Gram Farhada, Bilaspur (C.G.)

Ph.: 07752-327722, 407035, Fax : 07752-407159

Ref. No.

Date : .....

- Basic understanding of the teaching – learning process.
- Training in preparing a systematic lesson plan and effective classroom interaction.
- Guided exposure to good teaching practice and lab development.
- Teaching in miscellaneous expects other than teaching such as administrative procedure, financial procedure and legal implication etc.,
- A fresher is required to attend two seminar / workshop / conferences in an academic year.

## (FDP PROGRAMME FOR ABOVE 1 YEAR- 10 YEARS SERVICE)

- Refresher modules, for knowledge updating newer developments and thrust areas in concerned field.
- Training on curricular development, research material development and good practices in teaching and research.
- Planning for departmental growth, motivation and efficiency.
- Inviting eminent personalities who have achieved some feat in science and technology to take some seminar for our students.
- Participation in the seminar will help them to interact with present and ongoing advancements in the technical field.
- They should attend 4 seminar / workshop / conferences in a academic year.

## (FDP PROGRAMME FOR ABOVE 10 YEARS OF SERVICE)

- Refresher modules, for knowledge updating newer developments and thrust areas in concerned field.
- Training on curricular development, research material development and good practices in teaching and research.
- Planning for departmental growth, motivation and efficiency.
- Inviting eminent personalities who have achieved some feat in science and technology to take some seminar for our students.



# BILASPUR COLLEGE OF POLYTECHNIC

(Run By Jamia Education Society)

Near Gatora Rly. Station, Gram Farhada, Bilaspur (C.G.)

Ph.: 07752-327722, 407035, Fax : 07752-407159

Ref. No.

Date : .....

- Participation in the seminar will help them to interact with present and ongoing advancements in the technical field.
- They should attend 5 seminar / workshop / conferences in an academic year.

Principal

**PRINCIPAL**  
**Bilaspur College of Polytechnic**  
**Near Gatora Rly. Station**  
**Gram Farhada, Bilaspur(C.G.)**